



VACANT BUILDING SUPPLEMENT

COMPLETE THIS SUPPLEMENT FOR EACH APPLICABLE BUILDING

DATE (MM/DD/YYYY)

AGENCY		CARRIER		NAIC CODE
POLICY NUMBER		EFFECTIVE DATE	NAMED INSURED / APPLICANT	

VACANT BUILDING

LOC #	BLD #	VACANCY DATE (MM/DD/YYYY)	NUMBER OF STORIES: LIST VACANT STORIES:	VACANT AREA SQ FT % OF BLDG	AREA OCCUPIED BY OTHERS SQ FT	DESCRIBE AREAS OCCUPIED OR LEASED TO OTHERS
NEIGHBORHOOD		OPERATIONAL BUILDING SECURITY			WORKING UTILITIES	
<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/>	<input type="checkbox"/> LOCAL ALARM	<input type="checkbox"/> FENCED	<input type="checkbox"/>	<input type="checkbox"/> GAS	<input type="checkbox"/>
<input type="checkbox"/> INDUSTRIAL		<input type="checkbox"/> CENTRAL STATION ALARM	<input type="checkbox"/> LOCKED		<input type="checkbox"/> ELECTRIC	<input type="checkbox"/>
<input type="checkbox"/> RESIDENTIAL		<input type="checkbox"/> BOARDED	<input type="checkbox"/> 24 HOUR SECURITY		<input type="checkbox"/> WATER	
BUILDING SEEN FREQUENCY		VISITED BY (Check all that apply)			DATE LAST VISITED (MM/DD/YYYY)	REASON(S) VACANT (Check all that apply)
<input type="checkbox"/> DAILY	<input type="checkbox"/> ANNUALLY	<input type="checkbox"/> BUILDING OWNER	<input type="checkbox"/> SECURITY		<input type="checkbox"/> FOR SALE / LEASE	<input type="checkbox"/> BUILDING DAMAGED
<input type="checkbox"/> WEEKLY		<input type="checkbox"/> PROPERTY MANAGER	<input type="checkbox"/> REALTOR		<input type="checkbox"/> UNDER RENOVATION	<input type="checkbox"/> FORECLOSURE
<input type="checkbox"/> MONTHLY		<input type="checkbox"/> CARETAKER			<input type="checkbox"/> ESTATE SETTLEMENT	

DESCRIBE PRIOR OCCUPANCY

VACANT BUILDING INFORMATION - EXPLAIN ALL "YES" RESPONSES UNLESS STATED OTHERWISE

	Y / N
1. HAS THE BUILDING BEEN CONDEMNED? (If "YES", provide reason building was condemned and planned future use)	
2. IF THE BUILDING IS SPRINKLERED, IS THE SPRINKLER SYSTEM TURNED OFF? (No explanation needed)	
3. IS THE BUILDING TO BE DEMOLISHED OR REMODELED? (If "YES", provide the following):	
a. DESCRIBE WORK TO BE DONE	
b. IS SCAFFOLDING OWNED, RENTED OR ERECTED BY THE APPLICANT?	
c. WILL APPLICANT OCCUPY THE BUILDING UPON COMPLETION?	

REMARKS (Attach ACORD 101, if more space is required)